

# RFI Details

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000009981	RFI	RFx	1
Event Round	Version		
1	1		
Event Name	PRE-BID Inkjet Continuous Feed Printers		
Start Time	Finish Time		
03/29/2017 07:50:46 CDT	04/12/2017 09:30:00 CDT		

**Bidder:** PUBLIC EVENT DETAILS

**Submit To:** General Services  
312 ROSA L PARKS AVE  
3rd Floor  
NASHVILLE TN 37243  
United States  
**Contact:** Christopher Romaine  
**Phone:** 615/253-5613  
**Email:** Christopher.Romaine@tn.gov

## Event Description

This event is for a pre-bid meeting for a five-year contract for the Tennessee Department of General Services.

Specifications and terms & conditions are attached.

Contact: Chris Romaine at 615-253-5613 or Christopher.Romaine@TN.gov.

READ THE ENTIRE EVENT, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to <http://www.tn.gov/generalservices/article/invitations-to-bid-itb> Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Central Procurement Office Website:  
<http://tn.gov/generalservices/section/central-procurement-office>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

## Factor Summary

Question	Response
Please list the following information regarding your company's contract administrator.	
List the Contract Administrator's Name	
List the Contract Administrator's Address	
List the Contract Administrator's Phone Number	
List the Contract Administrator's Toll Free Phone Number	
List the Contract Administrator's Pager or Cell Number	
List the Contract Administrator's Email Address	
List the Contract Administrator's Website	

Required: Yes Mandatory ResponseNo

# RFI Details (cont.)

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### Response Comments

Associated Terms:

#### **Vendor Contract Administrator**

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

# RFI Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000009981	RFI	RFx	3
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1	1		
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**Email:** Christopher.Romaine@tn.gov

## Bidder Information

<b>Firm Name:</b>		
<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>
<b>Phone #:</b>	<b>Fax #:</b>	
<b>Street Address:</b>		
<b>City &amp; State:</b>	<b>Zip Code:</b>	
<b>Email:</b>		

# RFI Details (cont.)

## PeopleSoft Strategic Sourcing

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32101-0000009981	RFI	RFx	5
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1	1		
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**Email:** Christopher.Romaine@tn.gov

## Appendix B - Terms & Conditions

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1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal. If the information will be submitted in writing please mail to the following address: Department of Finance and Administration 312 Rosa L. Parks Ave. 21st Floor Tennessee Tower ATTN: Supplier Maintenance Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016